Provost’s Undergraduate Fellowship

Provided by
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Faculty Director
Undergraduate Research Center
Finding PUF on our website:

https://urc.ucdavis.edu/PUF
Provost’s Undergraduate Fellowship Deadlines

APPLICATION: November 3, 2020, 11:59 p.m.
LETTER OF APPLICATION UPLOAD: November 5, 2020, 11:59 p.m.

https://urc.ucdavis.edu/PUF

See video on PUF website with more tips!
Provost’s Undergraduate Fellowship (PUF)

Provides Up to $1,800 in grant funding for undergraduates to pursue research projects or creative activities under faculty supervision. There are two calls a year, one in Fall Quarter and one in the Spring quarter. ALL MAJORS!

- Must be enrolled student to apply and enrolled during the quarter(s) that the research is carried out.
- Must be in good standing.
- Must have a faculty sponsor who will write your letter of recommendation.
- Application includes application cover form, project proposal, learning potential, budget outline, UC Davis Transcripts, letter of recommendation.
PUF Application Details

1. **Online Cover Page Form**

2. **Describe the Proposed Project** - Include a brief account of approaches/methods you intend to use; the time frame of when the work will be accomplished; discuss the context of this project to other research/creative projects (provide at least 3 research citations in the body of the narrative and in the references). Length: one page, single-spaced, 12 point font, Times/New Roman, one-half inch margins. Note: if necessary, research citations may be included on a second page.

3. **Learning Potential and Relationship of Project to Educational Goals** - Discuss the significance of this experience in relation to your academic and/or career plan (i.e., Why this project? What do you get from it?). Length: maximum 200 words.

4. **Detailed Budget Outline and Justification Narrative** – more on next page

5. **UC Davis undergraduate transcript**

6. **Sponsoring Professor’s Recommendation (Faculty Research Mentor)**

*All uploaded documents must be in PDF format.*  
*Word documents and other document types will not be accepted by the application system!*
PUF Sample Budget Justification

Include a brief paragraph and a table that lists items, source, cost and justification. See PUF website for more examples

<table>
<thead>
<tr>
<th>Compound Name</th>
<th>Amount</th>
<th>Source</th>
<th>Purpose/justification</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>2,3,4,5-Tetrafluorobenzoyl chloride</td>
<td>5 g</td>
<td>Sigma-Aldrich</td>
<td>Reagent for creating the core oxazoline of my target molecule</td>
<td>$124.00</td>
</tr>
<tr>
<td>3,4,5-Trifluorobenzoyl chloride</td>
<td>1 g</td>
<td>Sigma-Aldrich</td>
<td>Reagent for creating the core oxazoline of my target molecule</td>
<td>$97.10</td>
</tr>
<tr>
<td>2,3,4-Trifluorobenzoyl chloride</td>
<td>1 g</td>
<td>Sigma-Aldrich</td>
<td>Reagent for creating the core oxazoline of my target molecule</td>
<td>$31.00</td>
</tr>
<tr>
<td>n-butyllithium</td>
<td>100 mL</td>
<td>Sigma-Aldrich</td>
<td>Reagent for silylation reaction</td>
<td>$56.20</td>
</tr>
<tr>
<td>Chlorodiisopropylsilane</td>
<td>5 g</td>
<td>Sigma-Aldrich</td>
<td>Regent to compare method for silylation reaction</td>
<td>$86.20</td>
</tr>
<tr>
<td>d-chloroform with .03% v/v TMS</td>
<td>100 mL</td>
<td>Fisher Scientific</td>
<td>Solvent for taking NMR samples to analyze reaction, characterize product, and confirm successful synthesis</td>
<td>$64.87</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td></td>
<td><strong>TOTAL</strong></td>
<td><strong>$459.37</strong></td>
</tr>
</tbody>
</table>
Tips for LOR’s (Letters of Recommendation)

1. A letter from your FACULTY MENTOR is required for the PUF application - Don’t ask a post-doc or project scientist for a letter of recommendation when you need one from a professor
2. Don’t ask for a letter only a few days before it’s due – ASK NOW!
3. Send a description of the program/award for which you’re applying
4. Explain why you are applying. Include a CV if you have one.
5. Make it as easy as possible for them to write the letter! Provide the detailed instructions and links.

Adapted from a blog on Jonathan Eisen’s Lab page
https://phylogenomics.me/2013/02/21/advice-on-asking-for-letters-of-recommendation/
Questions?

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