

# Provost's Undergraduate Fellowship

Presented by  
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# Finding PUF on our website:

The screenshot shows the UC Davis Undergraduate Research Center website. The header includes the UC Davis logo and the text "Undergraduate Research Center" and "Office of Undergraduate Education". The navigation menu includes "ABOUT", "RESOURCES FOR STUDENTS", "RESEARCH PROGRAMS & FUNDING", "AWARDS", "CONFERENCE", and "EVENTS". The "RESEARCH PROGRAMS & FUNDING" menu is open, showing "URC Programs" and "Partner Programs". The "URC Programs" dropdown menu is open, listing "NSF LSAMP/CAMP", "IIFH Fellowship", "Mentor-Mentee Program in Humanities, Arts, Cultural Studies and Social Sciences", "MURPPS", "Undergraduate Research Ambassadors", and "Provost's Undergraduate Fellowship (PUF)". The "Provost's Undergraduate Fellowship (PUF)" option is highlighted. The background of the page features a starry night sky. The text "Undergraduate Research Center" is visible at the bottom of the page. A URL "https://urc.ucdavis.edu/PUF" is visible in the bottom left corner.

<https://urc.ucdavis.edu/PUF>

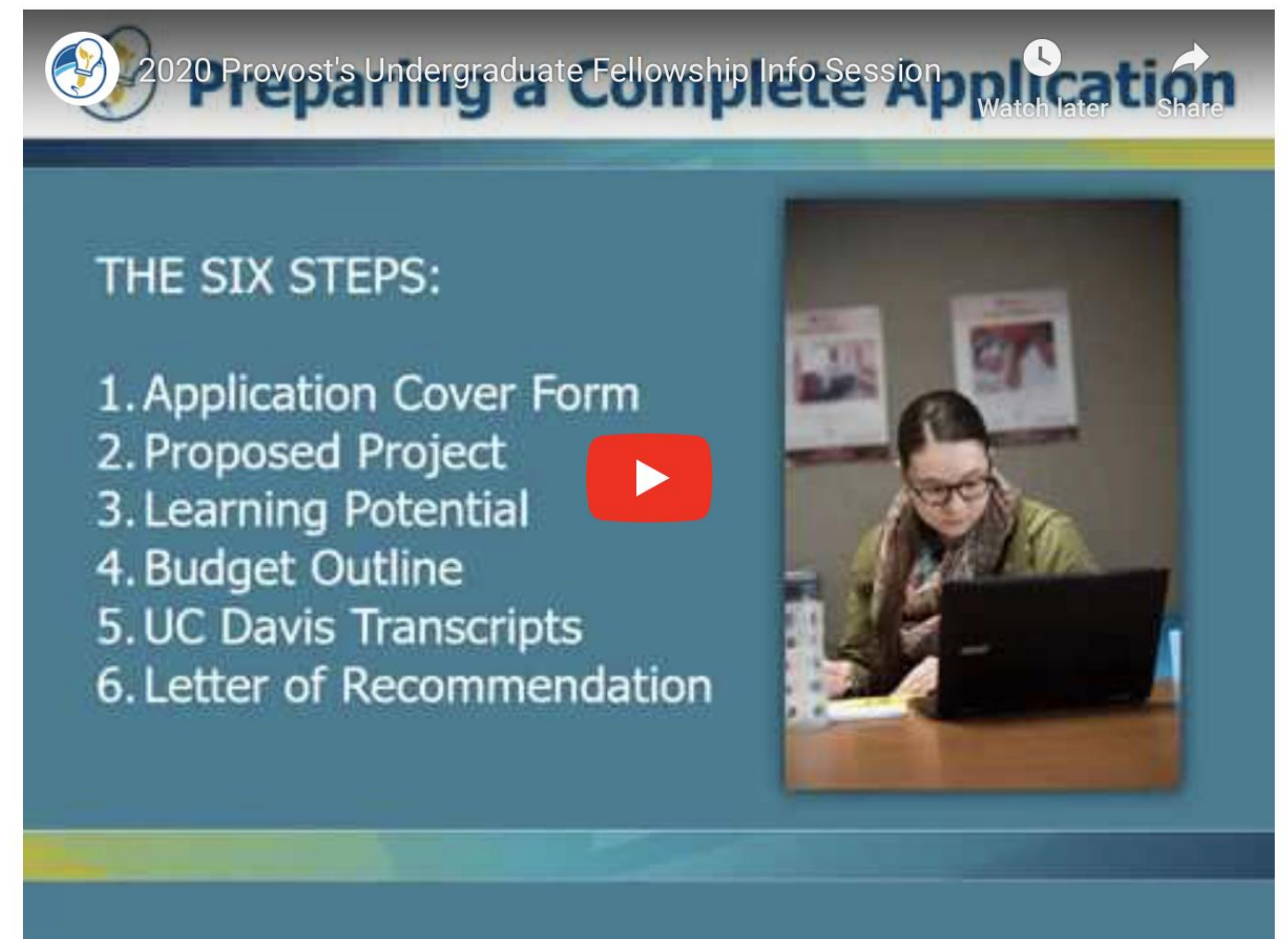
# Provost's Undergraduate Fellowship Deadlines

**APPLICATION:** Tuesday, April 13, 2021, 11:59 p.m.

**LETTER OF APPLICATION UPLOAD:** Thursday, April 15, 2021, 11:59 p.m.

<https://urc.ucdavis.edu/PUF>

See video on PUF website with more tips!



# **Provost's Undergraduate Fellowship (PUF)**

**Provides Up to \$1,500 in grant funding for undergraduates to pursue research projects or creative activities under faculty supervision. There are two calls a year, one in Fall Quarter and one in the Spring quarter. ALL MAJORS!**

- Must be enrolled student to apply and enrolled during the quarter(s) that the research is carried out.**
- Must be in good standing.**
- Must have a faculty sponsor who will write your letter of recommendation.**
- Application includes application cover form, project proposal, learning potential, budget outline, UC Davis Transcripts, letter of recommendation.**

# PUF Application Details

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- 1. Online Cover Page Form**
- 2. Describe the Proposed Project** - Include a brief account of approaches/methods you intend to use; the time frame of when the work will be accomplished; discuss the context of this project to other research/creative projects (provide at least 3 research citations in the body of the narrative and in the references). Length: one page, single-spaced, 12 point font, Times/New Roman, one-half inch margins. Note: if necessary, research citations may be included on a second page.
- 3. Learning Potential and Relationship of Project to Educational Goals** - Discuss the significance of this experience in relation to your academic and/or career plan (i.e., Why this project? What do you get from it?). Length: maximum 200 words.
- 4. Detailed Budget Outline and Justification Narrative** – more on next page
- 5. UC Davis undergraduate transcript**
- 6. Sponsoring Professor's Recommendation (Faculty Research Mentor)**

*All uploaded documents must be in PDF format.*

*Word documents and other document types will not be accepted by the application system!*

# PUF Sample Budget Justification

Include a brief paragraph and a table that lists items, source, cost and justification.  
See PUF website for more examples

Compound Name	Amount	Source	Purpose/justification	Price
2,3,4,5-Tetrafluorobenzoyl chloride	5 g	Sigma-Aldrich	Reagent for creating the core oxazoline of my target molecule	\$124.00
3,4,5-Trifluorobenzoyl chloride	1 g	Sigma-Aldrich	Reagent for creating the core oxazoline of my target molecule	\$97.10
2,3,4-Trifluorobenzoyl chloride	1 g	Sigma-Aldrich	Reagent for creating the core oxazoline of my target molecule	\$31.00
n-butyllithium	100 mL	Sigma-Aldrich	Reagent for silylation reaction	\$56.20
Chlorodiisopropylsilane	5 g	Sigma-Aldrich	Regent to compare method for silylation reaction	\$86.20
d-chloroform with .03% v/v TMS	100 mL	Fisher Scientific	Solvent for taking NMR samples to analyze reaction, characterize product, and confirm successful synthesis	\$64.87
			TOTAL	\$459.37

# Tips for LOR's (Letters of Recommendation)

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- 1. A letter from your FACULTY MENTOR is required for the PUF application - Don't ask a post-doc or project scientist for a letter of recommendation when you need one from a professor**
- 2. Don't ask for a letter only a few days before it's due – ASK NOW!**
- 3. Send a description of the program/award for which you're applying**
- 4. Explain why you are applying. Include a CV if you have one.**
- 5. Make it as easy as possible for them to write the letter! Provide the detailed instructions and links.**

Adapted from a blog on Jonathan Eisen's Lab page

<https://phylogenomics.me/2013/02/21/advice-on-asking-for-letters-of-recommendation/>





# Questions?

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**Undergraduate Research Center**

**URC@UCDAVIS.EDU**