Signing Up for 99/199 Independent Research Units

Step 1: Get a 199 Form
Also known as a Variable Unit Form, 199 Form, or Research Contract. You’ll find these in your lab, on your department’s undergraduate website, or from your major’s undergraduate academic advisor.

Step 2: Write the Application
You’ll need to know your research goals, major steps in the process, and have a plan.

Step 3: Get a CRN
Your faculty advisor, lab manager or major advisor will give you this CRN.

Step 4: Turn in the Signed Form
The form goes to your advising office. Every department is different—follow your advisor’s directions!

Step 5: Register on SisWeb
Make sure you adjust the number of units to reflect the time you’ll spend on research!

Step 6: Submit a Final Report
In order to get credit at the end of every quarter, you’ll need to submit a report of what you’ve accomplished for your advisor’s approval, then turn it in to your department.