



**UC DAVIS**

**Undergraduate Research Center**

Office of Undergraduate Education

## Signing Up for 99/199 Independent Research Units

### Step 1: Get a 199 Form

Also known as a Variable Unit Form, 199 Form, or Research Contract. You'll find these in your lab, on your department's undergraduate website, or from your major's undergraduate academic advisor.

### Step 2: Write the Application

You'll need to know your research goals, major steps in the process, and have a plan.

### Step 3: Get a CRN

Your faculty advisor, lab manager or major advisor will give you this CRN.

### Step 4: Turn in the Signed Form

The form goes to your advising office. Every department is different—follow your advisor's directions!

### Step 5: Register on SisWeb

Make sure you adjust the number of units to reflect the time you'll spend on research!

### Step 6: Submit a Final Report

In order to get credit at the end of every quarter, you'll need to submit a report of what you've accomplished for your advisor's approval, then turn it in to your department.

